11/13/18 SVLM BOARD MEETING MINUTES

PRESENT:Judy Reynolds, Rebekah Schennum, Susan Fleming, Anna Barb, Peggy Baseler, Beverly Polk, Dorcas Janney, Anna Barb and Pastor Patrick Freund

The meeting opened with prayer from Pastor Patrick Freund.

**Minutes** from the Octt. meeting were distributed and read. They were corrected and approved as read

**Treasurer’s Report** for Oct. was distributed discussed and approved

**Luke’s Backpack**: It was reported that 48% of student population is getting free & reduced lunches. All packing stations are reporting as operating well.

**Good Shepherd:** Bags delivered thru SAAA are now 12 versus 28 originally. Reduction is due to residents going into assisted living, nursing homes, and passing away. We are looking at developing a Community Bag versus Personalized Bag. There is 12 items for bags We’re looking at developing a plan to distribute bags thru the Parish Nurses. Reformation Lutheran (New Market) has 3 Parish Nurses and Emanuel (Woodstock) has 1 Parish Nurse. We hope to get a Wish List from The Dept. of Social Services for elderly individuals. Information from local food pantries is looked into. We will be asking Pastor’s for a needs list of individuals.

**A Small Hand:** The new hourly schedule is working good and all are adapting to the times.

**Executive Director’s** report for Oct. was distributed, explained, and discussion followed. Luke’s Backpack received a $800 gift certificate from Food Lion. Discussion was held about Giving Tuesday-Nov. 27 with an online presentation. Development of an online payment system needed for the Giving Tuesday Presentation. A sample letter was distributed for the 10 Year Anniversary : Give me 10! Request. We plan on mailing letters to businesses and individuals Jan./Feb. committee to be formed for (1) mailing, (2) annual report for the year. We will concentrate Jan./March-Luke’s Backpack, April/June-A Small Hands, July/Sept.-Good Shepherd, and Oct/Dec-Guide for how things are done. Learn about and what is going on in Board Meetings. Volunteers to help, input S.O.D. in order to be user friendly.

Discussion was made to send an invitation to Connie Fauber, Cathy Christovitch, and Frank Conner to join the S.V.L.M Board.

Committee of Susan, Anna & Judy for Director Evaluation/Director Contract to meet January 7th at 9:00 at Susan’s house, and meet with Rebekah at 10:30. Board Members are asked to send questions or concerns to the committee before this meeting. Contract copies will be emailed to Board Members for review prior to the Jan. 22nd meeting.

Support for the Parish Nurse’s for 2019, education tabled until Jan.

Thank you event for Donors is being addressed in the 10 for 10 events.

Treasurer stated that her printer is not working correctly. Motion was made to repair or purchase a printer for Treasurer use, seconded, and approved by voice vote.

There will not be a meeting in December.

Meeting adjourned with the Lord’s Prayer.

Next meeting will be at Mt. Zion Lutheran Church Jan. 22nd 2019 at 6:00 pm.

Respectfully submitted, Anna A. Barb, Secretary